

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) during the months October 2020 onwards, published by 28th September 2020. Due to current circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
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Draft Prevention of Homelessness and Rough Sleeping Strategy	To consider a report on the draft strategy	Yes	October 2020	Public	Reports setting out the key issues	Paul Gatrell Head of Housing & Development Control Executive Member for Housing & Leisure
Revenue outturn report for 2019/20	To consider Revenue outturn reports for 2019/20	No (Full Council decision)	October 2020	Public	Reports setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance Management
Single Use Plastics	To consider the use of Single Use Plastics	Yes- Notice of Motion referred from Full Council	October 2020	Public	Report setting out the key issues	Catherine Waudby Head of Legal and Democratic Services Executive

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						Member for Resources and Performance Management
Developer Contributions Supplementary Planning Document (SPD)	To consider the adoption of the SPD following public consultation and consideration by Scrutiny Committee	Yes	October 2020	Public	Report setting out the key issues	Kate Ingram Strategic Head of Economy and Growth Executive Member for Economy & Growth
Air Quality Management: Protecting Health and Addressing Climate Change Supplementary Planning Document (SPD)	To consider the adoption of the SPD following public consultation	Yes	October 2020	Public	Report setting out the key issues	Kate Ingram Strategic Head of Economy and Growth Executive Member for Economy & Growth

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Economic Recovery Strategy	To consider an economic strategy in response to COVID	Yes	October 2020	Public	Report Setting out the key issues	Kate Ingram Strategic Head of Economy and Growth Executive Member for Economy & Growth
Community Recovery Strategy	To consider an overarching strategy and action plan in response to COVID	Yes	October 2020	Public	Report Setting out the key issues	Rob Dobson Head of Policy and Engagement Council Leader
Burnley College	To consider a loan application from Burnley College	Yes	October 2020	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the	Report Setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance

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				authority holding that information)		
Former Contact Centre Dilapidations - Parker Lane, Burnley	To approve a final settlement in respect of outstanding repairs and restatement obligations	Yes	October 2020	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report Setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Pioneer Place – The Next Steps	To consider the next steps for the Pioneer Place project	Yes	October 2020	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A,	Report Setting out the key issues	Kate Ingram Strategic Head of Economy and Growth Executive Member for Economy &

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				Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)		Growth
Empty Homes Programme	To consider a report on the next properties for Compulsory Purchase action by the Council	Yes	October 2020	Public	Report Setting out the key issues	Paul Gatrell Head of Housing & Development Control Executive Member for Housing & Leisure
Gating Public Space Protection Order	To approve implementation of a PSPO to bring all alleygating schemes under the latest legislation.	Yes	October 2020	Public	Report setting out the key issues	Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services

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Towneley Report	To receive a presentation from the conservation architects on the findings of the Quinquennial Survey and costs of repairs and approve next steps	Yes	October 2020	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report Setting Out the Key Issues	Simon Goff Head of Green Spaces and Amenities Executive Member for Housing & Leisure
Review of Burnley's Play Provision Strategy 2017 – 2026	Review of Burnley's Play Provision Strategy 2017 – 2026	Yes	December 2020	Public	Report setting out the key issues	Simon Goff Head of Green Spaces and Amenities Executive Member for Housing and Leisure

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Revenue Budget 2021-24 – Latest Position and Savings Proposals	To consider the latest position on the Revenue Budget 2021-24 and approve savings proposals	No – Full Council Decision	December 2020	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Fees & Charges Tariff Report 2021/22	To approve the Fees and Charges Tariff for 2021/22	No – Full Council Decision	December 2020	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Food Safety Delivery Plan	To consider an updated Plan for 2021	No (Full Council Decision-Policy Framework)	December 2020	Public	Report setting out the key issues	Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services

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Health & Safety Delivery Plan	To consider an updated plan for 2021	No (Full Council Decision-Policy Framework)	December 2020	Public	Report setting out the key issues	Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services

Meetings of the Executive will be held on the following dates: 27th October, 8th December 2020 and 15th February 2021. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are currently being held remotely and can be viewed on the Council's [Youtube channel](#)

This Notice will be further updated by the following dates: 28th September, 9th November 2020 and 15th January 2021.

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services ,Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: HYPERLINK "mailto:"cwaudby@burnley.gov.uk
2020 HYPERLINK "mailto:"HYPERLINK "mailto:"

Published: By 28th September

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